MAINTENANCE REQUEST FORM

Email: mail@bevnol.com.au **Fax:** 97866477 **Post:** 5/69 Hartnett Drive, Seaford 3198

For some urgent matters ie: water/gas faults, electrical faults, appliance problems - refer to the 'Important Contact Numbers' listed in your 'Home Owners Folder' which you received at handover.

Maintenance works will be conducted between 7am – 4pm weekdays.

Please note: where a defect is caused due to lack of owner maintenance or is a non-building defect, a service charge will apply.

LOT No.		HOUSE No.	
STREET			
SUBURB			
CONTACT NAME			
PHONE NUMBER/S		DATE	
EMAIL			

DESCRIPTION include location (& photos where possible)